



# STUDENT INFORMATION

## PARENT/GUARDIAN TO COMPLETE

- HOME-COLLEGE AGREEMENT

Please sign on page 4. If completing an electronic form, please tick the relevant box.

- **OPT IN:** MEDIA PUBLICATION – IMAGES OF CHILDREN

Please indicate in this box that you agree for your child's image to be published. This will allow the College to celebrate with you a wide range of your child's successes such as individual achievements, sporting events, performances, trips and visits.

- **OPT IN:** EXTRA-CURRICULAR SPORT

Please indicate in this box that you agree to your child participating in extra-curricular sport sessions or sports fixtures.

- **OPT IN:** TRIPS/OFF-SITE ACTIVITY DURING THE COLLEGE DAY

Please sign this box if you agree to your child participating in trips / off-site activities during the College day.

(Please see Page 5 for further details on the above).

Name of student: .....Year of entry: .....

## AGREEMENT BETWEEN THE HOME AND THE COLLEGE

### 1. The parents/guardians

I/we will:

- liaise with the College to ensure that my child is able to enjoy his/her day and make progress;
- ensure my child attends College on time, in uniform and with the correct equipment;
- support the College's Routines for Learning;
- support my child with their prep through the use of Show My Homework and clear routines;
- make use of opportunities to discuss my child's progress, including attendance at parents' meetings;
- help to instil in my child good practice in the use of computers and the internet, in line with the College acceptable use policy;
- understand that if my child loses or causes damage to College property I/we will be asked to pay the cost of replacement or repair;
- if my child is going to be absent, inform the College via Xpressions or by emailing [studentabsence@catmosecollege.com](mailto:studentabsence@catmosecollege.com) on the day of the absence;
- only take my child on holiday during College holidays;
- treat all Federation staff with courtesy and respect;
- encourage my child to engage with the wider aspects of College life such as sports teams; music lessons, trips and visits and the House System.
- understand that this data is being collected and processed according to our Federation Privacy Notices and GDPR Policy which can be viewed online at [www.catmosefederation.com](http://www.catmosefederation.com)

### 2. The College will:

- provide an appropriate curriculum to engage our students so that they achieve their full potential;
- treat all students fairly and equally;

- provide a calm environment in which students can feel secure, confident and happy;
- build good relationships based on mutual respect and by developing in students a sense of responsibility;
- celebrate student achievement;
- inform parents regularly of students' progress;
- provide opportunities for parents to discuss their child's progress;
- keep parents informed about College activities through Connect, Facebook and the College website;
- encourage communication between parents and the College as a basis for close cooperation.
- expect students to attend College regularly and punctually, abiding by the term structure and not taking holidays during term time.
- encourage students to engage with the wider aspects of College life such as sports teams; music lessons, trips and visits and the House System.

### 3. The student

I will:

- follow the College Routines for Learning to ensure an atmosphere in which all students are able to enjoy their day and make progress;
- attend College regularly and on time, bringing the equipment I need every day and wearing the College uniform with pride;
- complete my prep to the best of my ability;
- follow the College acceptable use policy for ICT equipment and facilities;
- take pride in being a member of the College;
- give my parents any written communication from the College immediately;
- regularly use the College library and read widely in order to further my knowledge in all subjects;
- engage with the wider aspects of College life such as sports teams, music lessons, trips and visits and the House System.

Signed by all parties to the agreement:-

1. .... Date: .....

..... Date: .....

(Parents/guardians)

2.  Date: 1 September 2021

(Executive Principal)

3. .... Date: .....

(Form Tutor)

3. .... Date: .....

(Student)

Form: .....

### OPT IN: USING IMAGES OF CHILDREN

We like to have a record of our students taking part in the many activities that are offered at the College. We may take photographs of the students. We may use these images in our College prospectus or in other printed publications that we produce, as well as on our website, social media, display screens or on project display boards at the College. We may also make video recordings for College conferences, monitoring or other educational use.

From time to time, our College may be visited by the media who will take photographs or film footage of a visiting dignitary or other high profile event. Students will often appear in these images, which may appear in local or national newspapers, or on televised news programmes.

### OPT IN: EXTRA-CURRICULAR SPORT

Extra-curricular sport takes place at both lunchtimes and after College. Fixtures are played at the College, at opposing schools and at local clubs and sports facilities. Students travel to fixtures, occasionally by foot, minibus and coach.

### OPT IN: TRIPS/OFF-SITE ACTIVITY DURING THE COLLEGE DAY

Students often have the opportunity to go on trips and visits during the College day. Students will travel by foot, car, minibus or coach and will be supervised by College staff.