



## PROFESSIONAL DEVELOPMENT – 2016-17

### INTRODUCTION

We are committed to ensuring that the CPD programme provided across the Federation and the Rutland Teaching Alliance is fit for purpose. Training must be professional, personalised and relevant, allowing staff at all career stages the opportunity for growth.

The programme continues to be enhanced to ensure for greater choice and flexibility. All full time members of staff (pro-rata for part-time) need to complete a minimum of 28 hours professional development time. At the start of the year we identified 9 core one hour sessions that we would like all staff who are working on that day to attend. These sessions will focus on key aspects from the Transformation Plan that we believe are relevant to all colleagues. The remaining 22 hours will be made up of 6 hours inset (31/08/16), 6 hours of team time training and 10 hours chosen from the training programme below. Colleagues who also work at Harington will need to attend the core sessions for Harington staff as part of their training hours.

### CORE SESSIONS

Term	Date	Focus	Location
2	23/11/2016	Behaviour Management & Consistency of Approach	Catmose Theatre
2	07/12/2016	Mastery not Mimicry	Harington
3	18/01/2017	Moving to Outstanding	Catmose Theatre
3	01/02/2017	Facilitating Independent Learning	Harington
4	28/02/2017	Academic Writing	Harington
4	08/03/2017	Underachieving Boys	Catmose Theatre
5	03/05/2017	Pupil Premium/Most Able	Catmose Theatre
6	14/06/2017	Year 8 Curriculum Development	Catmose Theatre
6	05/07/2017	Harington Showcase	Harington

## EXTERNAL TRAINING

Colleagues may be supported in attending courses external to the College, especially those which result in accreditation. In recent years support has been given towards middle / aspirant senior leader courses, master's degrees, and SENCO training. Alongside this, the Rutland Teaching Alliance is liaising with exam boards to offer subject specific training on the new specifications. News of these will come through your Tls. Other establishments in the Alliance are also in a position to offer training, details of these will be published throughout the year.

## LINKS TO PERFORMANCE REVIEW

Performance Review meetings are an ideal opportunity to discuss individual requirements for CPD. We ask that serious thought is given to consider what the most appropriate package of training is in order to meet your individual professional needs.

There will be a specific training programme for NQTs and School Direct trainees which are run in collaboration with Teaching Alliance Partners. School Direct and NQT mentors are requested to opt for the specific training sessions across the year as these will provide key information points and guidance on completing statutory assessment points for those being mentored.

We appreciate all the effort made by colleagues who commit to running courses. A nominal additional hour can be claimed for each session delivered.

Colleagues completing approved ongoing external courses (e.g. master's) may record up to three hours of twilight time towards this.

## ALLOCATING OPTIONAL TRAINING

We would like staff to opt into sessions they believe are appropriate after their performance management meeting and by Friday 25 November 2016 at the latest. A Google form to do this will be shared.

## TRAINING PROGRAMME 2016-17

DATE	TRAINING FOCUS	TYPE	LED BY	VENUE	LENGTH
7 September	VI Training Millie Taylor	Compulsory for MT Teachers	VI Teacher	Catmose	1 hr
28 September	Teaching & Learning Group	Named staff only	LC/KC	Catmose	1 hr
5 October	Keyworker Training	SEND named staff	HW	Catmose	1 hr
12 October	Year 7 Form Tutor Evening				
OCTOBER HALF TERM					
2 November	School Direct Mentor Training	School Direct Mentors	NMC	Catmose	1 hr
9 November	Handling & Lifting TA's	TA's			
9 November	NQT Mentor Meeting	NQT's mentors	NMC	Catmose	1 hr
16 November	Year 11 Progress Evening	All Staff			
16 November	Teaching & Learning Group	Named staff only	LC/KC	Catmose	1 hr
23 November	Core Training - Behaviour Management Consistency of approach	All Staff	MS/VS	Catmose	1 hr
30 November	Year 1- Progress Evening				
30 November	How to plan a residential trip	Opt in Training	HR	Catmose	1 hr

7 December	Core Training - Mastery not Mimicry and the flip classroom	Core for Harington Staff	Harington	Catmose	1 hr
7 December	Intro Excel	Opt in Training	MG	Catmose	1 hr
14 December	Monitoring Recording & Assessment, SISRA use of data	Opt in Training	OT/AS	Catmose	1 hr
14 December	Speech & Language Training	Opt in Training	HW	Catmose	1 hr
CHRISTMAS HOLIDAYS					
4 January	Natalie Ray - Defibrillator Training	TBC		Catmose	1 hr
11 January	Year 8 Progress Evening				
11 January	Behaviour Management & Delivery of a Lesson Plan	TA/STA	TBC	Catmose	1 hr
18 January	Core Training - Moving to Outstanding		SPW/ JMD/LCO	Catmose	1 hr
25 January	Year 9 Progress Evening				
26 January	Teaching & Learning Group	Named staff only	Dave Anderson	ucc	1 hr
26 January	Self Marking Checkpoints	Opt in Training	MG	Catmose	1 hr
1 February	Facilitating Independent Learning	Core for Harington Staff	Harington	Catmose	1 hr
1 February	Literacy in the Curriculum	Opt in Training	TBC SM	Catmose	1 hr
8 February	Year 9 Options Evening				
8 February	Dyslexia & Dyscalculia	Opt in Training	HW	Catmose	1 hr
FEBRUARY HALF TERM					
22 February	NQT Mentor Meeting	NQT Mentors	LMC	Catmose	1 hr
28 February	Year 11 Progress Evening	All Staff			
28 February	Academic Writing A-level	Core for Harington Staff	Harington	TBC	1 hr
1 March	School Direct Mentor Training	School Direct Mentors	LMC	Catmose	1 hr
8 March	Core Training - Underachieving Boys	All Staff	OT/IB/ LC/NM	Catmose	1 hr
15 March	Year 7 Progress Evening				
15 March	Advanced Excel	Opt in Training	MG	Catmose	1 hr
15 March	Effective Report Writing	Opt in Training	TBC		
15 March	Multi Sensory Learning	Opt in Training	HW	Catmose	1 hr
22 March	Teaching & Learning Group	Named staff only	LC/KC	Catmose	1 hr
29 March	Numeracy in the Curriculum	Opt in Training	RC/NM TBC	Catmose	1 hr
29 March	Good to Outstanding	Opt in Training	EMY	Catmose	1 hr

5 April	Use of TA's in Lessons	Opt in Training	HW	Catmose	1hr
EASTER HOLIDAYS					
26 April	Teaching & Learning Group	Named Staff Only	LC/KC	Catmose	1hr
26 April	Mental Health First Aid	Opt in Training	SS	Catmose	1hr
26 April	Delivering an effective Tutorial -PSHE within the curriculum	Opt in Training	JG	Catmose	1hr
2 May	Year 11 Progress Evening				
3 May	Core Training - Pupil Premium Most Able	All Staff	LC	Catmose	1hr
10 May	Team Training Time	All Staff	Team Leaders	Catmose	2hrs
16 May	Year 8 Progress Evening				
16 May	Cover Work	TA/STA	TBC	Catmose	1hr
17 May	Exams				
24 May	Exams				
MAY HALF TERM					
7 June	Exams				
14 June	School Direct Mentor Training	School Direct Mentors	LMC	Catmose	1hr
14 June	Core Training - Year 8 Curriculum Development	All Staff	CP & JMD	Catmose	1hr
21 June	Differentiation for DSP in Mainstream Lessons	Opt in Training	HW	Catmose	1hr
22 June	Teaching & Learning		OT	Catmose	1hr
28 June	New Mentors Meeting	New School Direct & NQT Mentors	LMC	Catmose	1hr
5 July	Harington Showcase	Core for Harington staff	Harington	TBC	
12 July	Team Training Time	All Staff	Team Leaders	Catmose	2hrs