



Catmose College
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Principal: Stuart Williams

6 January 2010
GM/SPW

Dear Parents

Year 9 Subject Progress Evening, Tuesday 9 February 2010 5.00-7.00pm

Please read through the enclosed Progress Report with your son or daughter and I would then like to invite you to a parents' evening on Tuesday 9 February between 5.00-7.00pm. The evening will be a worthwhile opportunity for you to discuss your child's progress and this report, with subject staff.

The appointments are usually for 5 minutes and will be held in rooms located at the top site of the college.

We look forward to meeting you. Your son or daughter will be able to arrange appointments, on the sheet provided with this letter, by consulting with subject teachers.

Yours sincerely

G. Marsh
Progress Manager KS3

Student _____ Form _____

I feel I do not need to attend Progress Evening.

I would like to attend Progress Evening.

I would like further contact, but I am unable to attend Progress Evening.

Signed _____ Parent/Guardian

Date _____

